

Public Safety Volunteer Institute P.O. Box 727, Corona, Ca 92878-0727
Tel: 951-279-6893 Fax: 951-279-1915 Internet: www.psvi.org
One and Two-Day Workshop(s) Registration Form

Department or Agency Name: _____

Primary contact person for billing, etc: _____

Mailing address for sending Confirmation(s): _____

Mailstop/room: _____ City: _____ State: _____ Zip: _____

Primary Telephone number: _____ Fax: _____

Primary e-mail address (if any): _____

Person Attending: _____ E-Mail: _____

Two-Day Workshop, "How to Recruit, Manage, Reward and Retain your Public Safety Volunteers"
_____ 1 \$275.00 _____ 2 - 3 \$225.00 Each (20% Savings) _____ 4 Plus \$200.00 Each (30% Savings)

One-Day Workshop, "Fundraising and Grants for your Volunteer Organization"
_____ 1 \$150.00 _____ 2- 3 \$125.00 Each (15% Savings) _____ 4 plus \$100.00 Each (33% Savings)

Super Savings: Take both Workshops for \$350.00 per person and save \$75.00

Total Amount Due: _____ (Please mail checks to the above address)

Workshop(s) Dates and Location Selected: _____

A confirmation with additional information will be e-mailed with upon receipt of this registration form.

Class hours are from 9:00am to 4:00pm each day with a one hour lunch break from noon to 1:00pm.

Attendees are responsible for their own lunch and any overnight accommodations, travel to and from the workshop, etc. If staying overnight, ask for the PSVI or Government Workshop Rate when contacting the hotel.

Name of Officer/Agent _____ **Signature**

As an authorized agent for the above named department, I hereby request the individual(s) listed above be enrolled in the workshop(s) noted on the dates above. I understand full payment is required to guarantee enrollment however the individual(s) listed will be registered, pending receipt of payment.

Please make your check payable to: Public Safety Volunteer Institute

OPTIONAL CREDIT CARD PAYMENT INFORMATION

Credit Card Type: (Circle One) **MasterCard** **Visa**

Credit Card Number: _____ **Expiration Date:** _____

Billing Address: _____

Cancellation Policy: Once enrolled, cancellations may be accepted two weeks prior to the class date with a full refund. Cancellations within two weeks of the class date will be refunded at 75% or payment may be held and applied until the next class date, at the enrolling organizations choice.